

SCTA REGULAR BOARD MEETING

October 3, 2018

MINUTES

The regular meeting of the Board of Directors of the Spruce Creek Trail Association was called to order at 9:04 am on Wednesday October 3, 2018 by President Laurie LeRoy. The meeting was held at the community pavilion.

Present: Laurie LeRoy, Sue Bertch, Bob Hawkins, Karen Forseth, Brenda Goett

Absent: Craig Fletcher, Lorraine Coriaggio, Linder Powell, Lindsay Cobb

Note: The required quorum was not present; however, the board decided to proceed with the meeting with the decision that any action requiring approval would be presented to all board members via e-mail for a vote and reported as part of these minutes. The only new item presented requiring a vote was the 2019 membership dues/application. See New BUSINESS

Fun Facts: Laurie LeRoy

Laurie provided a comparison of the 2017 and 2018 membership. A few highlights include:

Over all membership increased 6% (from 142 to 151)

Memberships in two names declined significantly from 49% to 25%, while couples with individual memberships increased from 7% to 19%. 2018 memberships actually reflect fewer households than prior years.

Non property owners – Class C – remain steady at 17% of total members

Commercial members – Classes D – declined significantly from 8 in 2017 to only 2 in 2018.

GENERAL/ADMIN:

Minutes of Wednesday, September 5, 2018: Laurie LeRoy

The minutes of the September 5, 2018 meeting were sent to all board members via email prior to the meeting for review. Laurie asked if there were any changes to be made. No changes to content were noted. Linder and Craig had provided prior approval via e-mail. Motion to accept the minutes was made and approved by unanimous voice vote of those present. (Total 7-0).

Membership List: Laurie LeRoy

A new membership list was distributed to the board members and stored in the SCTA Google Cloud location. The 2018 total is 151 members.

Treasurer Report: Laurie LeRoy (for Linder)

After paying all outstand bills, the bank balance is \$3,127.61. Before leaving for vacation, Linder paid \$100 extra towards both the water and electric accounts so that we would maintain a credit balance in her absence. Linder delivered the check book, remaining license plates and Tee Shirts to Laurie LeRoy until her return.

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Pavilion Report: Laurie

Karen will lead the clean-up for the Oct. 6 Pot Luck/music event. Ricky Roe Rains volunteered to mow the grass. (THANK YOU) Laurie will purchase paper goods items we need for the Pot Luck. As this is the last activity for the year, forming a pavilion committee will be tabled for action next year.

Welcome Committee Report: Karen

Karen will continue to monitor for new residents. We should have several deliveries of welcome packages to report next month.

Website Update: Sue Bertch

Sue still needs more photos to update the gallery. Lindsay will request again in the next e-blast. Sue will work on making some improvements over the winter months.

Member Communications: Lindsay

Suggestions made to remind members in next e-blasts to wear orange/bright colors while riding/hiking during hunting season. Weekly announcements will continue for the October 6th Pot Luck and Music, and the November 9th Hemlock Wooley Adelgid Workshop.

Face Book: Laurie LeRoy for Craig

Craig was not able to attend today, but sent the following information. The SCTA Face Book page now has 221 members. Lindsay Cobb has been added as a moderator.

Pot Luck October 6, 2018

We will sell license plate (\$15) and Tee Shirts (\$10) at the Pot Luck. Sue and Karen volunteered to help with the sales. We will offer 2019 memberships. Dues paid after Oct. 1 will be for 2019. The Parrott Bros will provide the music, compliments of Ricky Rains who donated \$250 to the Association for this event. Rose Walter will provide a container to collect donations for Operation XMAS Child.

Trail Report: Laurie for Craig

Wild Cat Den – Phase 3: The SCTA has an agreement with the Sloan family to maintain the Wild Cat Den Trail which runs through their property. They are very pleased with the new creek crossings and trail from the creek to Wild Cat Den Road. However, Wally Linder (care taker) requested that we recut the water breaks and clear the undergrowth that has encroached on the trail since it was rerouted in 2014/2015. This is approximately 1.5 miles of trail from the Saw Tooth Park Entrance to the beginning of the creek crossing decent. This work required the rental of an excavator. **A project expenditure request for \$1,500 was approved via e-mail by the Board on September 16, 2018. Passed 7-2. (For: Craig, Brenda, Karen, Linder, Sue, Lindsay, Laurie. Did not vote: Lorraine, Bob).** The big equipment work was completed by Craig Fletcher and Daniel Johnson during the week of September 17th. We cannot say Thank You

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enough to these two, who have again donated so many hours and expertise. A work day needs to be scheduled to trim branches and rake out run offs. All of the associated bills have been received and paid:

\$956 Excavator Rental

\$317 Fuel

\$1,273 TOTAL spend

Note: also used 16 Rail Road Ties from the general materials inventory. (\$210)

NEXT CALENDAR EVENTS:

Trail Work Days: November 14

Pot Luck and Band (Parrot Brothers) October 6

Wooly Adelgid Workshop: November 9

OLD BUSINESS:

Kunkel Lease for Evergreen reroute: Laurie

Laurie followed up with their lawyer-no response yet. We hope to have either a lease or purchase agreement by the end of the year.

Thank You Notes:

Lindsay has written Thank You Notes this month after getting the box of stationary from Linder: Talent Lumber-price break on Hemlocks, Roger Williams-flat bed, Bob Hart-Recognition Board, Wayne Freeman-dump truck, Lou Casabono-welding, Kunkel-Evergreen reroute.

Trail Maintenance Log:

Laurie will work with Craig to update and have a version to post on the website.

Pavilion Clearing-Laurie

Project was placed "on hold" until after the Wild Cat Den Phase 3 is complete. We hope to look at this in November, weather permitting. Funding of \$500 approved in Sept. board meeting.

Fund Raisers: Laurie for Linder

License Plates: We purchased 24, sold 6. We will have for sale at the October 6th Pot Luck.

Tee Shirts: The remaining 5 shirts will be offered for sale at the reduced price of \$10. We will have for sale at the October 6th Pot Luck.

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Corporate Sponsor Board: Laurie for Lindsay

The 4 plaques to thank members (Fletchers, Johnsons, Atwells, Wolff/Peavy) will remain up until next spring. Tabled the discussion to determine criteria for design and business recognition.

Wooly Adelgid Prevention for Hemlock Trees: Laurie

Laurie provided a detailed plan with contact information and a flyer to the board members and the TN Division of Forestry via e-mail. We have arranged to use the education center room at Bandy Creek Campground-seats 50. SCTA will provide the paper goods from the pavilion supplies. SCTA volunteers will provide lunch. Recommended that the flyer be placed at the Coop, Tractor Supply, local campgrounds and convenience stores. Will invite Ridge Top and White Oak. Notices to go out via e-blast, our Face Book, and other FB groups. Laurie has requested that Niki Nicholas (BSF Superintendent) open the meeting. She will if she is available.

9:00 – 11:00 am CST Work Shop by the Forestry Service

11:00 – 11:45 am CST Lunch

11:45 – 12:00 am Caravan to SCTA

12:00 – 12:30 pm Demo treating actual trees

The Forestry Division has requested that we located an area with at least 50 trees which can be treated for the demo. Laurie and Monica Quarmby will scout our trails to find a suitable stand of hemlocks for the demo.

SCTA Google Cloud Usage and Document Management: Laurie and Sue

Sue provided access to all Board members. Briefly discussed that this is primarily a historical document repository. Most of the board is not familiar with the Cloud or sharing documents. Laurie and Sue will continue to work on building the history. Tabled for future discussion.

Tennessee Sales Tax Exempt Certificate-Laurie

Laurie completed the paperwork to request the certificate. It appears that TN has narrowed the 501 C (4) organizations eligible for state tax exemption to only War Time Veterans Associations. Awaiting response from the state.

Treasurer Hand off - Financial Records Review 2017 and 2018

A detailed report was provided to the board and is attached to these minutes. The 2017 Profit and Loss statement has been corrected and reposted to the website. All other corrections have been made and all transactions entered into the Quicken Book Keeping system for 2017 and 2018 YTD.

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NEW BUSINESS:

BSF information session

The BSF is presenting a workshop on Equestrian Rules & Regs, safety and other information on Saturday, October 13th @ 7:00 pm. Laurie and Karen volunteered to attend and provide information to the Board.

2019 dues and Application

Laurie presented a revised application form for 2019 with a recommendation to leave the dues at \$50 for residential members while reducing the commercial membership from \$150 to \$50 or \$75 as several prior commercial members were upset about the 2018 increase and it is unlikely that more than 1 or 2 businesses will pay this amount going forward. The board voted via e-mail. The recommendation was defeated via e-mail vote 5-4. Against reduction: Bob, Brenda, Sue, Karen, Lorraine. For reduction: Laurie, Craig, Linder, Lindsay.

TABLED FOR FUTURE CONSIDERATION:

Spring Fling Fund Raiser: end of April/early May (8-2018)

Dogs on the trails (6-2018)

Association Annual Budget Process (7-2018)

By-law revisions (4-2018)

What Every Board Member Should Know-review (7-2018)

Major resolutions/Corp Records Review (7-2018)

Need deed Phase 13A Spruce Creek Extension (6-2018)

Reset sign – Proctor Ridge (10-2017)

Mileage Markers/Horse Shoe Signs (9-2018)

Asset List -Tractor Blade, Drill and Bits, etc. (7-2018)

Design and recognition criteria for Thank You Board (10-2018)

SCTA Cloud storage and records management (10-2018)

Pavilion Committee (10-2018)

Meeting Adjourned at 10:30 am