

**SCTA REGULAR BOARD MEETING
September 5, 2018
MINUTES**

The regular meeting of the Board of Directors of the Spruce Creek Trail Association was called to order at 9:00 am on Wednesday September 5, 2018 by President Laurie LeRoy. The meeting was held at the community pavilion.

Present: Laurie LeRoy, Lindsay Cobb, Linder Powell, Sue Bertch, Bob Hawkins, Karen Forseth

Absent: Craig Fletcher, Lorraine Coriaggio, Brenda Goett

Fun Facts: Laurie LeRoy

Laurie provided a sheet listing the amounts spent on each of the 9 major trail projects completed since the Association was formed in 2003. The 2018 regrading/drainage project on Spruce Creek Trail from Trail Head Lane to the Cumberland Valley Trail Head topped the list at \$5,542.00. Also looked at the averages for Trail Maintenance expenditures from 2003 to current. Average is \$3,615 per year. In 2018, we will spend over \$10,000/triple the average with the completion of 4 major projects. Our never ending thanks to Craig Fletcher and Daniel Johnson for their expertise and many hours dedicated to our trails over the past 4 months.

GENERAL/ADMIN:

Minutes of Wednesday, July 10, 2018: Laurie LeRoy

The minutes of the August 15, 2018 meeting were sent to all board members via email prior to the meeting for review. Laurie asked if there were any changes to be made. No changes to content were noted; however, a few spelling mistakes will be corrected before posting on the website and Face Book page. Motion to accept the minutes was made and approved by unanimous voice vote (6-0).

Membership List: Laurie LeRoy

A new membership list was distributed to the board members and stored in the SCTA Google Cloud location. The count remains at 150 members.

Treasurer Report: Linder Powell

Linder reported that after paying all outstanding bills, the bank balance is \$4,415.61. As the average expenses through year end should be about \$1,000, this should cover us and any additional trail work expense authorized. Linder provided a Quicken Spending by Category Pie Chart for review. YTD, 87% (\$10,158) of our expenditures are trail related. (\$11,658 total expenditure)

We confirmed that Bob Hawkins and Craig Fletcher did complete the signature paperwork at First Volunteer Bank. We now have 4 authorized signers: Linder, Laurie, Craig, and Bob.

SCTA REGULAR BOARD MEETING
September 5, 2018
MINUTES

Audit – Treasurer Records hand off: Linder, Laurie

Laurie is still working on the report. Will send out to Board members before the next meeting.

Pavilion Report:

Karen will lead the clean-up for the Oct. 6 Pot Luck/music event. Bob will mow the grass. Still need committee members.

Welcome Committee Report: Karen

Laurie met with new committee member Becky Osmun and gave her a supply of packets. There are several pending sales in the neighborhood. Karen will continue to monitor for new residents.

Website Update: Sue Bertch

Sue is working on the changes. She still needs more photos to update the gallery. Lindsay will request again in the next e-blast.

Member Communications: Lindsay Cobb

Lindsay generally sends out the e-mail communication on Monday evening. She will include the “unofficial board minutes” provided by Laurie, reminder for the BSF Endurance Ride (Sept. 7-9), hype the October 6th Pot Luck, as well as provide updates for the upcoming workdays.

Face Book: Craig Fletcher

Craig was not able to attend today, but sent the following information. The SCTA Face Book page now has 215 members. Last month’s stats: 179 active, posts down 39%, comments down 53%, reactions down 63%. This would be expected as August was unusually active due to the major trail projects in progress.

Pot Luck September 1st, 2018

Attendance was quite good with 50+. We spent \$165.20 on food and paper goods. Many Thanks to Lou Casabono for cooking all the dogs and sausages! It was nice to see so many folks enjoying conversation with friends and neighbors until after 9:00pm.

Trail Report: Laurie

Craig requests that we purchase a load of rail road ties, as we do not have any in stock for general trail work. They cost approximately \$13 each. Craig will pick them up. **The board moved and seconded a motion to approve \$200 for rail road ties. Approved by unanimous voice vote. (6-0)**

SCTA REGULAR BOARD MEETING
September 5, 2018
MINUTES

The next trail work activities will probably be: remove rip rap on Tee Pee Loop section by the old reroute, mowing/weed wacking along trails, close off trail by Lea Valentine driveway, Evergreen Trail drainage, Taft Story and Trail Head Lane rock and drainage.

The Board directed that we use the left over water, chips, hot dogs, etc. and provide lunch for the volunteers who come out for the Sept. 26th work day. Laurie will ask Lou Casabono if he will again be our chef.

NEXT CALENDAR EVENTS:

Trail Work Days: September 12 and September 26

Pot Luck and Band (Parrot Brothers) October 6

Wooly Adelgid Workshop: November 9

OLD BUSINESS:

Kunkel Lease for Evergreen reroute: Laurie

Laurie followed up with their lawyer-no response yet. True West did send them a rider to their liability insurance. We hope to have either a lease or purchase agreement by the end of the year. Kathy Kunkel and her husband, Scott, may be up here in September. We will try to meet with them and address any issues.

Thank You Notes:

Lindsay will write Thank You Notes this month after getting the box of stationary from Linder: Talent Lumber-price break on Hemlocks, Roger Williams-flat bed, Bob Hart-Recognition Board, Wayne Freeman-dump truck, Lou Casabono-welding, Kunkel-Evergreen reroute.

Project Plans-Laurie

The final version of 3 Major Projects Plan Reports were distributed to the Board members last week via e-mail. They are stored out in the SCTA Google Cloud location and will be attached to these meeting minutes.

\$5, 542 Spruce Creek Trail – Trail Head Lane to the Cumberland Trail Head

\$1,003 Wild Cat Den Phase II

\$2,065 Evergreen Trail Re-route (includes \$450 for survey)

\$8,610

Trail Maintenance Log:

Laurie will work with Craig to update and have a version to post on the website.

SCTA REGULAR BOARD MEETING
September 5, 2018
MINUTES

Pavilion Clearing-Laurie

Craig and Laurie have spoken with Danny Hatcher about clearing the trees on the side of the pavilion lot to provide a storage area for materials. He will donate his time if we will pay the dozer costs – which should be less than \$500. This includes moving the debris to the adjacent lot and burning it, as the burn pile would be too close to the pavilion. A few volunteers with chain saws will also be needed. Craig will move the hemlock timbers to the other side of the building before work begins...possibly the week of September 17th, weather permitting. **The expenditure of \$500 for pavilion clearing was motioned, seconded and approved by unanimous voice vote.** (6-0) When the clearing is completed Bob will lead the effort to measure for posts and privacy fencing to enclose the area. The fencing will be a separate expenditure approval.

Fund Raisers:

License Plates: Karen

We purchased 24. We have only sold less than 10 to date. We will have for sale at the October 6th Pot Luck.

Tee Shirts: Lindsay

We have 11 T-Shirts remaining in inventory. The board directed that 6 of them be set aside to give out at the Volunteer Appreciation Party in December. The remaining 5 shirts will be offered for sale at the reduced price of \$10 and hopefully we will sell out at the September 6th Pot Luck.

Columbus Day Weekend: We will do a Pot Luck on Saturday, October 6th. Ricky Rains/South Fork Properties has donated \$250 for a band. Lindsay was able to book the Parrot Bros. SCTA will pay for their campsite at the Spruce Creek Campground. (\$50) We will “put out a bucket” to ask for donations at the Pot Luck and sell T-Shirts and License Plates. The board agreed that we should offer 2019 memberships at the October 6th Pot Luck. Laurie will update the form for review at the October 3rd Board Meeting.

Corporate Sponsor Board: Lindsay

The “Thank You” board has been placed in the pavilion and the first 4 plaques created. The 4 plaques provide special recognition to our SCTA volunteers who have gone above and beyond. We also gave them a hearty round of applause at the September 1st Pot Luck. The Board agreed that these 4 plaques will stay up through the October 6th Pot Luck. We will continue discussion for how to recognize business sponsors. A BIG THANK YOU FROM SCTA:

Craig and Judy Fletcher

April and Daniel Johnson

SCTA REGULAR BOARD MEETING
September 5, 2018
MINUTES

Bob and Pam Atwell

Melisa Wolff and Jim Peavey

Wooly Adelgid Prevention for Hemlock Trees: Laurie

Laurie was able to contact the TN forestry folks. They will provide presenters on Friday, November 9th. They request that we provide lunch, publicity to maximize attendance, and hemlock trees to treat for a “hands on” demo. November/December are an ideal time to treat, and the hemlocks will also be easier to find when the leaves are gone from the surrounding hard woods. After some discussion, the Board preferred that we not use the pavilion as we could have inclement weather. Laurie and Lindsay will look for an enclosed, heated room. Details to follow.

Park Volunteer Work Day: Lindsay

It appears that the BSF is not going to do anything formal for the September National Park Volunteer Day, and they will be losing their extra summer help in October which limits opportunities for arranging a partnership work day this year. We will focus our effort toward next year’s activities such as the June 1st, 2019 Trails Day; perhaps reinstate the adoption of the Proctor Ridge Trail, and meet with the Park Superintendent in the Spring to explore other initiatives.

SCTA Google Cloud Usage and Document Management: Laurie and Sue

Sue just sent the invitation/authorization to all the Board members. They should make sure that their access works and look at the files stored. Will discuss more at the next meeting.

SCTA Trail Map-Sue

Sue presented the following wording to be added to our SCTA map: “The red trails are maintained by the Spruce Creek Trails Association. Most are on private property. Please be respectful. Ride at your own Risk.” The voting was completed via e-mail with the following result: 7 Yes (Sue, Laurie, Brenda, Bob, Craig, Lindsay, Linder), 2 did not vote (Karen, Lorraine)

BSF Meeting re/proposal for mine drainage project-Lindsay

The meeting took place on August 29th. There appears to be no impact to horse trail usage.

NEW BUSINESS:

Support for External Organization Activities-Laurie

Laurie suggested that we support and announce the Blood Drives at True West (9/23 and 10/13/2018) as a community service.

SCTA REGULAR BOARD MEETING
September 5, 2018
MINUTES

It was recommended that we support and The RidgeToppers in their annual fund raiser dinner, auction, etc. during the October 13th weekend as they have supported us in past fund raising events. The Board agreed to both suggestions and Lindsay will include in our e-blasts.

Tennessee Sales Tax Exempt Certificate-Laurie

Laurie will complete the paperwork to request the certificate. However, it appears that TN has narrowed the 501 C (4) organizations eligible for state tax exemption to only War Time Veterans Associations.

TABLED FOR FUTURE CONSIDERATION:

Spring Fling Fund Raiser: end of April/early May (8-2018)

Dogs on the trails (6-2018)

Association Annual Budget Process (7-2018)

By-law revisions (4-2018)

What Every Board Member Should Know-review (7-2018)

Major resolutions/Corp Records Review (7-2018)

Need deed Phase 13A Spruce Creek Extension (6-2018)

Reset sign – Proctor Ridge (10-2017)

Mileage Markers/Horse Shoe Signs (9-2018)

Asset List (Tractor Blade, Drill and Bits, etc.)

Meeting Adjourned at 10:35pm