

SCTA REGULAR BOARD MEETING

July 10, 2018

MINUTES

The regular meeting of the Board of Directors of the Spruce Creek Trail Association was called to order at 9:00 am on Wednesday July 10, 2018 by President Laurie LeRoy. The meeting was held at the community Pavilion. Present were Bob Hawkins, Craig Fletcher, Lindsay Cobb, Lorraine Coriaggio, Linder Powell, Sue Bertch and Brenda Goett. Absent: Karen Forseth.

Fun Facts: Laurie LeRoy

Nov 4, and Nov 11, 2003 were the first work days in the history of the Assoc. The Cumberland Trail to Indian Rock Road was the first trail worked on by SCTA volunteers.

Minutes of Saturday, May 26, 2018 membership annual meeting: Laurie Leroy

The minutes of the May 26, 2018 meeting were sent to all board members via email prior to the meeting for review. Laurie LeRoy asked if everyone had an opportunity to read the proposed minutes and if any changes needed to be made. All board members present declined to add or change minutes and motion was made to approve minutes as presented in the email. The motion was seconded, and minutes were approved by unanimous voice vote (8-0) and will be posted on the website and Facebook site.

Minutes of Wednesday, June 6, 2018 Meeting: Laurie LeRoy

The minutes of the June 6, 2018 meeting were sent to all board members via email prior to the meeting for review. Laurie LeRoy asked if everyone had an opportunity to read the proposed minutes and if any changes needed to be made. No changes to content; however, a few spelling mistakes which will be corrected before putting on website and Facebook. A motion was made to approve minutes as presented in email with corrections. The motion was seconded, and minutes were approved by unanimous voice vote (8-0) and will be posted on the website and Facebook site.

President Laurie LeRoy-Annual Membership Meeting Report and Officer Changes

Membership was 137 + 3 received prior to the deadline = 140 members entitled to vote. Linder Powell is taking over as new Treasurer and will be added to the bank acct authorization. Brenda Goett will be taken off as signature on account. Craig and Bob will remain as authorized signers on the acct. A letter to First Volunteer for the authorized signers will be taken to the bank for the changes to the signature cards. Brenda handed off a key to the Post Office Box to Linder.

Member meeting May 2018 voting stats- 57 members voted for open board positions at the May potluck supper, with 32 voting in person, 24 by proxy. With 140 memberships, this represents 40 percent of membership voting.

SCTA REGULAR BOARD MEETING

July 10, 2018

MINUTES

2018 Calendar Review

Board agreed that those running for political office may come to the potlucks, but are not specifically scheduled and are not to be given an opportunity to give speeches. They may certainly mingle with membership and have individual discussions.

Calendar Events: Discussed remaining Pot Luck dates. Canceled 10/27/2018 Pot Luck and will possibly replace with a fundraiser on the October 6-8th Columbus Day weekend - date to be announced.

State of TN publication: What Every NFP Board Member Should Know

Board members should read and will discuss at future meeting.

Treasurers Report

Bank acct balance is \$12,351.78 as of May 31, 2018. With approx. \$4,000 in outstanding bills coming in, our remaining balance should be approx. \$8,000.

Welcome Committee Report- Karen and Laurie

Welcome packets needed for residents/members. Bob needs one for a new neighbor. Craig Fletcher will stop at Pam Atwell or Rose Duchon and pick up extra packets and/or information to be copied.

Website Status-Sue

Webpage needs rearranging. Government tab button to be taken off; trail work to be highlighted; campgrounds and local links to be combined; new tab to be added for accessing financials; minutes will be moved under a new tab: "meeting reports".

We have one year left on GO-DADDY website paid contracts. If renewed, current fees are \$50.00 per year for the domain name. If we wish to purchase their website developer app., the fee is \$200.00. We would have to recode the website, which could be a headache. We will look at this next year.

We need new/more pictures of members and their horses to update the Gallery on the website. Lindsay to put request on email blast.

Possible Projects

Board Members discussed clearing an area behind the Pavilion for materials storage. Danny Hatcher may be willing to do the work. Craig to create a proposal for tree removal, relocating rock piles and fencing, etc. Tabled till next meeting to determine cost, proposed work to be done and timeframe for scheduling work.

SCTA REGULAR BOARD MEETING

July 10, 2018

MINUTES

Facebook- Craig Fletcher

188 members, 161 active receiving lots of hits. Advertisement posting for area businesses that are members will be allowed. Craig reviews/approves all postings.

Evergreen Trail- Bob Hawkins

Kunkle lease agreement still in progress. Their lawyer is reviewing liability and insurance policy possibilities as a result of initial proposal to reroute a specific part of the Evergreen Trail onto their property. Bob will continue to follow up.

South Fork Properties potential lease agreement – Bob Hawkins

Ricky Rains-South Fork Property- will be rerouting Teepee Loop in the future. Bob will get with him to find out more about specifics and timing. Discussed caution in approving future expenditures for the current Teepee Loop Trail as it may no longer be available to us.

Ricky Rains is no longer interested in discussing a potential lease agreement for trails he owns in Spruce Creek to the Assoc. Bob advises to remove this item from further follow up.

Fund Raiser: Tee Shirts sales-Lindsay Cobb

Lindsay is now the keeper of the shirts and reports. There are about a dozen left in inventory. Brenda Goett to send email to board members with breakdown of profit and amount spent on Tee Shirts as part of the P & L Reporting.

Procter Ridge signage-Craig Fletcher

We need to reset the “You are Here” sign on Procter Ridge that was removed. (by the picnic table) Craig to get with Ricky Rains to find out where he wants it.

Corporate Sponsor Sign-Lindsay Cobb

Bob and Brenda Hart donated board to recognize corporate sponsors. Dale and Lindsay Cobb donated the materials. Bob Hart and Lindsay to find appropriate place to hang board and flag in the pavilion. Discussion by Board outlining criteria for business to fulfill to be displayed on the board and how long their name to remain on board-tabled till next meeting.

Hemlock Woolly Adelgid seminar-Linder Powell

Linder called the park service twice about scheduling an information seminar regarding infestation and treatment for the hemlock trees- left messages-no response as yet from them.

Trail Report-Craig Fletcher

Spruce Creek Trail to Cumberland Trail Head: Extensive work completed-37 water-bars and timbers installed. Used one load of rip rap and 2 loads of crush and run. 3 new wet spots need additional crush & run to stabilize trail. Laurie reviewed the Project Plan and financials with board members. The project

SCTA REGULAR BOARD MEETING

July 10, 2018

MINUTES

proposal total and approvals were \$5,000. We have spent approx. \$5,100 to date. The need for another load of crush & run to stabilize the trail bed due to heavy rains will increase the overall cost to \$5,400. **\$300.00 approved by voice vote. (8-0)**

Wildcat Den Phase 2- Needed: excavator and hammer to create steps in the slope of the rock ledge by the creek as Wally Linder requested. Also need approx. 4-hemlock timbers, 1 load of rip rap, 1 load crush & run, thread bolts, and fuel. **Proposed Itemized total requested is \$2,500.00. Motion approved 8-0.** Possible start date is 7/25. Lindsay will work with Craig to send email blast requesting volunteers as plan solidifies.

Materials Needed- Craig Fletcher

Craig reports need to have Hemlock timbers on hand since the price keeps going up per linear foot and its cheaper to purchase in a bundle. Bundles consist of approx. 20-25 timbers. Sold by linear foot. Bundle cost approx. \$1,500.00. Most to be used on Evergreen Trail project in the future and to replace several railroad ties on Cumberland Trail. **Motion made and approved for \$1,500 expenditure by unanimous voice vote (8-0).**

New Business

Protocol for document management to new SCTA Cloud-tabled to next meeting.

Board agreed to recommendation by Laurie to reinstitute copying the Developers (R. Livingston/R. Rains) on the Board Agenda.

In response to previous requests for more timely information, Laurie volunteered to prepare a brief "unofficial" summary of board meeting highlights for inclusion in weekly e-blasts and post on Facebook.

A first draft of major SCTA Board Resolutions was briefly reviewed. When completed, this document should be added to the SCTA Corporate Documents and be made available to new board members so all are aware of prior important board decisions. Tabled for future review.

Report on May potluck band fee- The band fee and tip were paid via donations from participants at the potluck. No SCTA money was spent toward this entertainment. Turnout was good with 65-70 attending. It appeared a good time was had by all.

An audit review of the records to be handed off from the previous Treasurer to be conducted and added to the 2017 cash flow statement.

Adjournment: motion made, seconded and approved 8-0 voice vote at 11:45 am