

**CONFLICT OF INTEREST:**

Members of the board should always act/vote in the best interest of the SCTA. If a transaction poses a conflict of interest, it should be disclosed and documented in the meeting minutes. The affected board member(s) should not participate in discussion or vote on the matter.

**POLICY REVIEW:**

The Board will conduct a review of all policies annually. This review will be scheduled for a board meeting after the election of officers.

**MEETINGS/MEETING MINUTES:**

Regularly scheduled board meetings will be open to members and interested parties with a question and answer period at the end of regular business.

Roberts Rules of Order will be used as a guideline for conducting meetings.

The meeting minutes will record how each board member voted for and against a motion.

If a motion/action/appropriation by the board is voted on by e-mail or other electronic means, it will be recorded in the next Board meeting minutes.

**MISCELLANEOUS**

The Association will accept any trail in any condition at the time it is deeded.